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| ***Name of Praesidium:***  | ***Date of Visit:***  |
| ***Parish:***  | ***Number of Members Present:***  |

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| 1. **Parts of the meeting** (Is there anything in the order of the meeting that was missed, not followed or altered)
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| 1. **Reports of Members** (Comments on reports of each member and their apostolic works)
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| 1. **Was the Handbook study discussed and assigned?**
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| 1. **Allocutio** (Comments on Allocutio – was it creative, was prepared and given by the President/Spiritual Director)
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| 1. **Conclusion on the Visitation and Recommendations**
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