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| **Number of Meeting: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Previous Balance** | **Secret Bag** | **Expenses** | **Present Balance** |
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| **Order of the meeting:** 1. Opening Prayers and Rosary (kneel throughout prayer)
2. Short Spiritual Reading (Sign of the cross at the end)
3. Minutes by the Secretary
4. Standing Instructions (to be read 1st meeting of the month)
5. Roll Call by the Vice-President
6. Treasurer’s Report
7. Reports of members in detail until meeting is at halfway between signing of minutes and ending of meeting
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| **ASSIGNED WORK** | **LEGIONARIES** | **COMMENTS** |
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| **Standing Instructions: Legionary duty required from each member** 1. The punctual and regular attendance at the weekly meetings of the Praesidium, and the furnishing there of an adequate and audible report of the work done.
2. The daily recitation of the Catena.
3. The performance of a substantial and active Legionary work in the spirit of faith and in union with Mary in such fashion that those worked for and in one’s fellow members the person of our Lord is once again seen and served by Mary His mother.
4. Absolute respect for the confidential nature of many matters discussed at the meeting or learned in connection with Legionary work
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| **Order of the meeting con’t:** 1. Catena (Stand – Sign of the Cross at start of Magnificat only)
2. Legionary Promise (if there are any candidates ready)
3. Allocutio
4. Secret Bag Collection
5. Continuation of Reports
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| **OTHER REPORTS** | **LEGIONARIES** | **COMMENTS** |
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| 1. Auxiliary membership report
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| 1. Study of Handbook Pages
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| 1. Handbook Assignment
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| 1. Comitium Updates
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| 1. Next Comitium Meeting
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| 1. New Business
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| 1. Number of Articles Distributed
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| 1. Closing Prayers and Priest Blessing
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